



Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	18 January 2021

Overview and Scrutiny Work Programme 2020/21 – update report

1. Purpose of report

- 1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work programme 2020/21.

2. Recommendations

- 2.1 That the committee considers their desired focus/areas of work for the remainder of the 2020/21 period.
- 2.2. That the report be noted.

3. Current and completed work

3.1 Poulton-Fleetwood Link Task Group

The Task Group met on 25 February 2020 and agreed to discuss their draft report with the Portfolio Holder.

The group's next steps were discussed at the last meeting and it was agreed that the group would be reinstated if and when a feasibility study had been undertaken.

3.2 District Environmental Enforcement Task Group

The pilot enforcement scheme was extended, giving the task group more time to complete its detailed work. The period of consultation with residents had also been extended, for a further month, and the task group planned to meet on 31 March 2020 to consider the responses.

Unfortunately, owing to the pandemic, the Task Group's work was halted and is currently incomplete.

It was agreed at the last meeting that the group's work would be revisited in early 2021.

4. Other planned work

4.1 Task Group - Supporting Wyre's town centres

Following a suggestion made at the O&S Committee meeting held on 22 July 2019, a report and draft-scoping document was submitted to the O&S Committee in March 2020.

4.2 Review of Wyre's Scrutiny function

Following a suggestion at the last O&S Committee meeting held on 23 November 2020, the Democratic Services Officer has worked with the Centre for Governance and Scrutiny to establish a set of interviews and workshops to help improve the Scrutiny function at Wyre.

4.3 Review of the Citizens Advice Bureau

Following a suggestion at the O&S Committee meeting held on 27 January 2020 and a discussion at the last meeting, the Chief Executive of CAB, Diane Gradwell, has been invited to speak to the potential task group on Thursday 4 February at 6pm.

4.4 Review of Wyre's Call-in procedures

It has been suggested that the committee may wish to commission a working group to look into the Council's call in procedures. Possible areas of work could be to look into how a Call-in meeting should be structured and chaired, taking into account lessons learned from previous Call-in meetings, whether different procedures are needed for Portfolio Holder decisions and Cabinet decisions, and interviewing Cabinet members, other councillors etc.

5. Work Programme

5.1 The O&S Work Programme for 2020/21 is attached at Appendix 1.

Financial and legal implications	
Finance	Not applicable
Legal	Not applicable

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There

are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None	None	None

List of appendices:

1) Overview and Scrutiny Committee Work Programme: 2020/21